

200

SOUTHERN RAILWAY  
HEADQUARTERS OFFICE  
PERSONNEL BRANCH

QUESTION PAPER FOR SUITABILITY WRITTEN TEST FOR THE  
PROMOTION TO THE POST OF SENIOR CLERK IN LEVEL 5  
AGAINST 66 2/3% PRIQ.

Date : 31.07.2018

Time : 3 Hours

Total : 100 Marks

General Instructions :

1. Ensure that the answer booklet contains 12 sheets duly stamped and signed in each page.
2. Ensure that the Question booklet contains FIVE pages.
3. Answer should be written only in the answer booklet.
4. Quote the exact question number while answering question.
5. Use only Black or Blue ink pen or ball point pen to write the answers.
6. Handwriting should be neat and legible.
7. Do not write your name in any part of the answer booklet except in the space provided in the fly leaf at the cover.
8. No cell phone or electronic gadget is allowed in the Examination Hall.

PART - A

(50 MARKS)

I. Answer any TEN (10) questions out of the following fifteen (15) questions. (Each question carries 5 marks)

1. List out the four minor penalties specified in the Rule 6 of Railway Servants D&A Rules 1968.
2. List out any of the four facilities admissible to recognised trade union.
3. Please mention any of the five zones (Zonal Railways) in Indian Railways and their Headquarters ?
4. Please mention any of the five Group 'A' services in Indian Railways.
5. Indicate two types of periods in service which are not counted for qualifying service.
6. Name any two classes of ordinary Pension.
7. Name atleast four types of advances admissible to Non Gazetted Railway Servants ?
8. List out the four classifications specified under Railway Servants (Hours of work and period of rest Rules, 2005) ?
9. Indicate the joining time admissible to officers & staff on administrative transfer with reference to the distance between the old headquarters and the new headquarters.

Distance

Joining time admissible

- a) 1000 KMs or less -
- b) More than 1000 KMs -
- c) More than 2000 KMs -

10. List out any of the four family members of the deceased Railway servants eligible for family pension under the scheme or Family Pension Rule 1964.

: 2 :

11. List out the 3 (three) types of Metal Passes issued to Gazetted officers of Indian Railways to enable them to perform rail journey on duty ?
12. (a) Mention the names of the three examinations conducted for qualifying in Hindi under official Language implementation scheme.  
(b) Expand TOLIC and ZOLIC
13. Please mention any five documents wherein the documents are to be maintained in bilingual under official language scheme.
14. Write any five concessions admissible to SC/ST/OBC candidates in direct recruitment.
15. Please indicate the Percentage of reservation made in favour of the following under direct recruitment in erstwhile Group 'D' posts.  
SC  
ST  
OBC  
PWD  
Ex-Serviceman

(.153)

: 3 :

**Part – B**

**(50 Marks)**

I. **Expand any TEN of the following (10 x 2 = 20 Marks)**

1. SCL
2. LHAP
3. MACP
4. RRC
5. SBF
6. DCRG
7. PREM
8. PCPO
9. CRB
10. PNM
11. NPA
12. CCL
13. PLB
14. ICF
15. RCT

II. **Fill in the blanks of any (TEN) of the following. (10 x 2 = 20 marks)**

1. The Panel for promotion from Group 'C' to Group 'B' will be approved by

\_\_\_\_\_

2. The \_\_\_\_\_ is the head of the Zonal Railway Vigilance Organisation.
3. The working hours of continuous staff are normally \_\_\_\_\_ hours a day.
4. The Standard Form to be used for suspension is SF \_\_\_\_\_.
5. The Railway Servants who have completed \_\_\_\_\_ years of service may be granted a final withdrawal from PF normally.
6. The total number of persons that can be included in a privilege pass will not exceed \_\_\_\_\_ persons when dependents are included.
7. Staff working against sensitive posts is required to be transferred after completion of \_\_\_\_\_ years.
8. Serving employees are entitled to encash their LAP upto a maximum of \_\_\_\_\_ in entire service (while in service)
9. Railway employees can retire voluntarily from Railway Service on completion of \_\_\_\_\_ years of qualifying service.
10. Employees refusing promotion will be debarred for a period of \_\_\_\_\_ year.
11. Standard Form No.5 (SF-5) is issued for imposition of \_\_\_\_\_ penalty.
12. The normal age of retirement of Railway servant is \_\_\_\_\_ years.
13. \_\_\_\_\_ day special casual leave may be granted to Railway servant for donation of blood.
14. NPA (Non Practicing Allowance) is granted to \_\_\_\_\_.

: 5 :

15. \_\_\_\_\_ Number of sets of Privilege Passes are admissible to Non-Gazetted staff, who have completed 5 years of service.

III. Match the following : (5 x 1 = 5 marks)

- |                    |   |                                |
|--------------------|---|--------------------------------|
| 1. Major Penalty   | - | Hindi Teaching Scheme          |
| 2. Paternity Leave | - | Children of Railway Employees  |
| 3. Praveen         | - | Chief Information Commissioner |
| 4. School Passes   | - | D&AR                           |
| 5. RTIA – 2005     | - | A Male Railway Servant.        |

Indicate whether the undermentioned statements are TRUE or FALSE:

(5 x 1 = 5 marks)

1. Suspension is a Penalty
2. Leave encashment shall be admissible subject to a maximum limit of 300 days in respect of the employee retiring from service.
3. Special pass may be issued to family members or dependent relatives on Medical grounds.
4. Extra-ordinary leave on medical grounds does not qualifying for grant of increment.
5. Removal from service debar an employee from getting any other employment with the Government.

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